



Dear Colleague,

**The ECPC is pleased to announce our Annual Leadership Institute for
Part C and Part B (619) Coordinators!**

Housed at the Avon Old Farms Hotel in Avon, CT, the **Leadership Development Institute** will be held from **April 24, 2017 to April 26, 2017**, with your arrival on the evening of April 23rd. Led by Dr. Mary Beth Bruder, Dr. Sharon Lynn Kagan, Maureen Greer, and Darla Gundler, this Institute will focus on integrating policies and practices with personnel who serve infants and young children with disabilities into their Early Childhood (EC) state initiatives and activities.

Since 2013 we have held four Leadership Institutes with 20 states represented, providing valuable knowledge and skills needed to understand the ECPC Center and the current state of the EC workforce. This three-day conference allows Part C & B(619) Coordinators to: (1) understand the challenges facing Part B(619)/C programs and their personnel, (2) learn strategies to unify this workforce rooted in evidence-based practices, and (3) develop an action plan to bring back to their state. ECPC staff provide individualized TA post-Institute to assist in the implementation of goals and objectives outlined in state action plans and scale-up involvement of the C and B(619) Coordinators in state EC policy and program development.

Along with the state Part C and Part B(619) Coordinators, we encourage and fund the attendance of one additional early childhood state partner (such as Head Start, Child Care, etc.). **Any other state attendees must seek approval by ECPC staff before committing to attend, and must fund their own travel.**

Funding is available to support travel costs including: airfare/train/mileage if driving to & from home state, shuttle to/from airport to hotel, hotel lodging, and all meals provided by the hotel & event (breakfast and lunch only).

Mileage from/to your home to the airport, airport parking, baggage fees, meals and costs while traveling, and dinners will be the responsibility of the participant!

If you are interested in participating in this Institute, please complete the attached registration form and return to Jessica McKenty via email no later than February 15, 2017!

We look forward to your participation in this exciting opportunity! Please contact us with any questions at 860-679-1500 or by e-mailing Jessica McKenty at jmckenty@uchc.edu.

Sincerely,
Mary Beth Bruder, PhD
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Leadership Development Institute Application Form

Person Completing this Form:

Name:

State:

Telephone:

E-mail:

Representing (Please check one):

Part C Coordinator

B(619) Coordinator

EC State Partner → Title:

My state team will include:

Name & Email:

Role/Representing Agency:

Name & Email:

Role/Representing Agency:

Please provide your initials to each statement below:

My team & I understand that travel fares, hotel lodging, and meals provided by the hotel and/or event will be covered by the Early Childhood Personnel Center.

My team & I understand that we are responsible for all other travel expenses that are not covered by ECPC, including dinners.

My team & I team have discussed the above statements listed to attend on this form and all are in agreement.

Once complete, please email to Jessica McKenty at jmckenty@uchc.edu with the subject "Leadership Institute Application".

Thank you!
