

Date: 9/30/19

To: Mary Beth Bruder

CC: Kelly Ferreira, Betsey Howe

From: Pat Mueller, Evergreen Evaluation & Consulting, Inc.

Subject: Progress Report for **ECPC 2.0**

**PROGRESS REPORT: September 2019**

1. **Accomplishments to date (during September)**
* Held Evaluation Team call on 9/9 (see notes below).
* Reviewed documents in Smartsheet.
1. **Planned Accomplishments (planned for October)**
* Hold Evaluation Team call on October 9 at 11:00.
* Draft TA Quality Rating Rubric protocol for review by team.
* Brainstorm and determine method for analyzing Action Plans.
* Review 3+2 report, once received.
1. **Invoice (forwarded separately)**

**EEC-ECPC Evaluation Call**

**September 9, 2019**

**Participants:** Kelly, Arlene, Vicki

**Update on 3+2 report status**

* To the best of Kelly’s knowledge, ECPC has not yet received their 3+2 report.

**Update on TA plans (intensive TA to states, leadership institutes)**

* ECPC is moving forward with work in their ITA states at this time. They hosted an institute with their 4 current ITA states in August and are not adding any additional ITA states for now.
* Arlene reported that she could not find any information in SmartSheet for the ITA states.
	+ **Kelly thinks that Betsy created a new version of the internal evaluation sheet and will check with Betsy to make sure Arlene receives access to the current sheet.**
* For PM 3o, a data source specified in the evaluation plan is a TA Quality Rating Rubric.
	+ **Arlene will draft the rating rubric, and then share it with ECPC for review.**

**Potential data collection regarding IHE performance measures**

* Arlene asked if ECPC is able to share action plans that the IHEs developed.
	+ Kelly explained that the IHEs completed their action plans over the summer and the plans should be in SmartSheet. **Kelly will confirm with Betsy that Arlene can also access the action plans.**

**Next call: Wednesday, October 9 @ 11:00 EST**

EEC Conference Line: 802-255-4060